

Curriculum Vitae of Justin Calvert

Personal Details

Name:	Justin Calvert
ID no:	961005 5082 082
Address:	24 Spreeu Way, Rocklands Mitchells Plain, 7785
Contact Number:	0679150663
Email Address:	calvertjustin1996@gmail.com
Date of Birth:	05 October 1996
Languages:	English and Afrikaans
Driver's License:	Learners License
Health:	Excellent
Nationality:	South African

Educational Qualifications

High School

- | | |
|------------------------|--|
| 1. Highest Grade Past: | Grade 12, NSC |
| Institution: | Mondale High School |
| Year: | 2014 |
| Contact Details: | Tel: 021 392 7031 |
| Subjects: | English Home Language, Geography,
Afrikaans First Additional Language,
Life Sciences, Life Orientation,
Mathematics Literacy,
Computer Applications Technology |

Tertiary Education

Institution:

Torque – IT Tygervally Campus

Qualifications obtained:

Microsoft Word 13

Advanced & Expert
Microsoft Excel 13 Advanced
Microsoft PowerPoint 13 Advanced
Microsoft Outlook 13 Advanced
CompTIA A+ PI & PII
Network+

2. Qualification:

Technical Support NQF Level 4

Duration:

01 May 2015 – 30 April 2016

3. Qualification:

Systems Support NQF Level 5

Duration:

01 May 2016 – 30 April 2017

Work Experience

1. Organization

Datacentrix (Pty) Ltd

Site Allocation:

RCS (Third Party Support)

Position:

Junior Desktop Support Intern
(Managed Services)

Duration:

01 May 2016 – 31 May 2018

Contact Details:

Werner De Villiers - 083 519 1608

2. Organization

Datacentrix (Pty) Ltd

Site Allocation:

GSK (Third Party Support)

Position:

Hardware Technician
(Managed Services)

Duration:

01 June 2018 – 29 March 2019

Contact Details:

Machele Boer – 071 678 8026

3. Organization

Datacentrix (Pty) Ltd

Site Allocation:

Barloworld (Third Party Support)

Position:

I.T. Technician
(Managed Services)

Duration:

01 April 2019 – 31 January 2020

Contact Details:

Jerome Lambert – 081 537 2813

Desktop Support Role:

- Installing and configuring computer hardware, operating systems & applications.
- Troubleshoot and support MS WIN 7
- Troubleshoot and support MS WIN 10
- Installing and administering Printer Software (Canon, FollowMe printing)
- Troubleshoot and support HP hardware i.e. laptops & PC's
- Exposed to Printer Hardware (Toner Replacements)
- Mobile Support (Android, iOS)
- VPN Support (FortiClient, Secure Pulse)
- Active directory
- Worked on exchange server as well
- Troubleshooting networking equipment
- Installing and troubleshooting MS Office 365

References

1. Name: Machele Boer
Organization: GSK
Contact Details: 071 678 8026
2. Name: Werner De Villiers
Organization: RCS
Contact Details: 083 519 1608
3. Name: Mary Carelse
Organization: Torque – IT Tygervally Campus
Contact Details: 071 890 9995